

2026 RULES & REGULATIONS – VENDORS

Vendor/Business Name: _____

1. LIABILITY: While all precautions will be taken to guard against loss of equipment or display material the Fair Board Committee will not assume any responsibility for losses which might be incurred from pilfering, water damage, fire, accidental or any other cause.

Initial: _____

2. INSURANCE: Vendors must insure their goods and/or equipment against such loss. Vendors MUST carry and provide proof of sufficient public liability insurance, (in the amount of \$2,000,000.00) prior to set up at the Fair. (Home Liability insurance for Property is acceptable, also in the amount of \$2,000,000,00.) Insurance MUST be provided to the Coordinator with completed Contract and Rules & Regulations.

Initial: _____

3. NOSUBLETS: Vendors may not under any circumstances sublet all or any portion of their booth or space rented under the terms of the contract.

Initial: _____

4. TYPE OF OPERATION: Vendors may not operate any other business or sale of goods other than what is listed in the contract. The Fair Board Committee reserves the right to demand the removal of any item(s) offered for sale or any operation that was not clearly approved or understood under "Description of Operation": on the contract.

Initial: _____

5. VENDOR MUST BE OPEN and ready for the public from 6:00 P.M. to 10:00 P.M. on the Friday of the Fair. Indoor vendors will be able to set up anytime after 12:00 P.M. - ability to unload directly from vehicle into the arena for set up will not be acceptable after 4:00 P.M, no acceptions. Saturday Vendors are required to be back on the grounds BEFORE 9:00 A.M, the arena will close at 8:00 P.M. on Saturday. Sunday Vendors are required to be back and ready no later than 10:00 A.M. and can remain open for the duration of the Demolition Derby. Vendors must not be dismantled in any way for the duration agreed upon in the Vendor & Concessions Contract.

Initial: _____

6. BOOTHS NOT OCCUPIED BY the Friday of the Fair can be resold at the discretion of the concession organizer. Please make arrangements with the Committee in advance.

Initial: _____

7. STAFFING: All booths must be staffed during all hours of operation. Violation of this will result in automatic refusal to offer space to the vendor in subsequent years. If Vendors need assistance, they may contact the coordinator.

Initial: _____

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8. RESTRICTED SPACE: Displays, demonstrations of advertising materials, or sale of items is not permitted outside of the confines of the Vendor's area. This rule will be enforced in order to keep all the vendors confined to their area.

Initial: _____

9. SOUND/VIDEO: In cases where sound and/or video equipment is used, the Vendor is required to ensure that disturbances to neighbouring Vendors are minimal. Please coordinate with the Coordinator in advance.

Initial: _____

10. PAYMENTS: Payments **MUST** be made on time or Contract will be forfeited. 50% deposit required upon submission of Vendor Contract and Rules & Regulations, remainder to be paid no later than 2 weeks before Fair.

Initial: _____

11. THERE WILL BE NO SALE OF DRAW TICKETS on the grounds, with the exception of Non-Profit Organizations, without written permission of the Petrolia & Enniskillen Agricultural Society Committee. All Non-Profit Organizations will not be charged a Vendor fee.

Initial: _____

12. DECISIONS: Should any questions arise not provided for in the Rules and Regulations of the contract, the decision of the Board of Directors and the Comittee Coordinator shall be final.

Initial: _____

13. KNIVES: The sale of knives of any kind is strictly prohibited.

Initial: _____

14. FOOD VENDORS ONLY: No discharge of gray water on the grounds. Holding tanks required.

Initial: _____

15. FOOD VENDORS ONLY: Beverages may be sold in plastic or paper cups, or cans. No glass bottles are allowed. No alcoholic beverage sales allowed unless discussed with the Coordinator in advance.

Initial: _____

16. FOOD VENDORS ONLY: FIRE EXTINGUISHERS must be supplied, in proper working condition and present in food booths at all times. Proof of up-to-date fire extinguishers **REQUIRED**.

Initial: _____

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17. FOOD VENDORS ONLY: Must adhere to the “(Requirements for Participants of Fairs and Other Special Events)” which is published by the Lambton Health Unit (519) 383-8331. Vendors **WILL** be required to complete the “Special Events Application: Food and/or Beverage Vendor” form - found on Lambton Public Health website - and submit it to both Lambton Public Health AND the Coordinator **no later than 2 weeks prior to Fair**. All food vendors **WILL** be subject to an Inspection of the Lambton Public Health prior to the opening their booth. **ANY VENDOR NOT PRESENT FOR INSPECTION, WILL FORFEIT VENDOR SPOT.**

Initial: _____

18. FIRE REGULATIONS: The Vendor agrees to observe all Fire Regulations and maintain acceptable Fire Prevention practices as required by the Petrolia Fire Department.

Initial: _____

19. PROPANE: No propane tanks will be allowed on the grounds without proof of inspection. Food Vendors are required to provide proof as requested.

Initial: _____

20. REFUSE: All refuse must be placed in the bins as directed by the Vendor Organizer.

Initial: _____

21. DELIVERIES: To be made to the Fair Grounds before 4:00 P.M. on the Friday of the Fair, and 9:00 A.M. on the Saturday of the Fair. Please coordinate with the Coordinator in advance if a delivery is being made.

Initial: _____

22. DAMAGES: The Vendor shall be responsible for all damages to or loss of property, which results from the signing of the contract.

Initial: _____

23. LOCATION: No Vendor Organizer reserves the right to locate, relocate, or alter the space assigned. **No Vendor has the automatic right to occupy the same space as in subsequent years.** All Vendors need to supply their own tents, covers, tables, chairs, hydro cords (100ft 14 gauge CSA approved), etc, with the acceptance of table/chair rentals.

Initial: _____

24. CANCELLATION: The Committee reserves the right to cancel this agreement at any time, if in its opinion the terms and conditions of the contract are not being observed. In the event that the Vendor does not occupy space as contracted, the Committee is not required to refund any amount paid to date. If for any reason, it is necessary to cancel this contract, the Petrolia & Enniskillen Agricultural Society must be notified 30 days prior to the opening of the Fall Fair, or the total amount paid may not be refunded.

Initial: _____

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25. VENDOR PASSES: Paying Vendors will be given two Vendor Passes. Vendor understands that every person entering the Grounds involved with the booth must present a Pass in order to be admitted free. Vendor Passes are required to be used by VENDORS ONLY.

Initial: _____

26. HYDRO: Standard electrical outlets will be available. IF YOU REQUIRE THE USE OF HYDRO, THEN YOU **MUST PROVIDE YOUR OWN 100ft 14 GAUGE EXTENSION CORD THAT IS CSA APPROVED, STANDARD 3 PRONG OUTLET AVAILABLE. 4 PRONG NOT GUARANTEED. FOOD VENDORS WHO DO NOT HAVE STANDARD ELECTRICAL 3 PRONG, ARE REQUIRED TO BRING THEIR OWN HYDRO SOURCE.** Vendors will arrange with Coordinator BEFORE fair weekend about electrical needs.

Initial: _____

27. NO SMOKING OR VAPING WILL BE ALLOWED ON FAIR GROUND PROPERTY OR INSIDE OF ANY BUILDINGS.

Initial: _____

28. EXCLUSIVITY: The Petrolia and Enniskillen Agricultural Society **DOES NOT** guarantee exclusively of product or service unless stated otherwise. Vendors acknowledge and agree that other vendors may offer similar or identical items. No Vendor shall have the right to request, demand, or require disclosure of information regarding other vendors, nor shall any Vendor attempt to restrict, control, or “gatekeep” the sale of any products by another Vendor. Participation in the event is at the Vendor’s sole discretion with the understanding that “competition” may exist.

Initial: _____

I _____ understand that these Rules and Regulations shall be enforced for all Vendors and therefore this document becomes part of the Contract between each Vendor and the Petrolia & Enniskillen Agricultural Society.

Signature: _____ Date: _____

Signed copy of the Rules and Regulations, as well as Vendor Contract is to be sent to anniannarowe@hotmail.com.